

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On the 19th day of September, 2019 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace)	Chairman
Ralph Hurd)	Members
Rod Robertson)	
Gary Waldron)	
Bob Walker)	
Will Blackburn)	Alternates
Jessica Martin)	
Kyle Gordon)	Executive Director of Community Services
Hannah Titony)	Community Services Management Assistant
Chris Watson)	Recreation Director
Kristie Weaver)	Parks Director
Eric Starnes)	Director of Facilities & Project Management
Amy Oden)	Recreation Manager
Paige Lutz)	Recreation Administrative Assistant
Kathleen Nahidi)	Parks Administrative Assistant

with the following members absent, Pat King and Karen Spencer, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Bob Walker made a motion to approve the minutes of the August 15, 2019 regular meeting; Gary Waldron seconded the motion.

AYES: Hurd, Neace, Robertson, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

1. **August Participation Report:** Chris Watson presented the following statistics for the August Participation Report:

August

Recreation Center	9,808
Classroom Programs	737
Fitness Center	4,525
Tennis Center	951
Facility Rentals	145
Active Members	2,537

2. **Program Highlight:** Mr. Watson reported that the September Program Highlight features the Pickleball Program. This very popular program is offered three days a week at the Recreation Center and averages 20-30 players. Pickleball courts are also available at the Hurst Tennis Center and Smith-Barfield Park. The City will offer Pickleball lessons at the Recreation Center in the near future.

B. Special Events:

1. **2019 Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Doggie Dive-In Recap:** The first Doggie Dive-In event was held on August 24th from 10:00 a.m. to 2:00 p.m. at Central Aquatics Center. One hundred and fifty dogs and their owners enjoyed swimming and treats at the event.
3. **Kids All American Fishing Derby Preview:** The Kid's All-American Fishing Derby is scheduled for September 20th at Chisholm Park Pond. In-N-Out Burger will offer a free meal to each participant at the event.
4. **Fall Festival Preview:** Amy Oden reported that the third annual Hurst Fall Festival event is scheduled for October 5th. This event will take place at Northeast Mall and will include a live DJ, food vendors, a craft fair, and hay rides.
5. **Family Camp-out Preview:** The Annual Family Overnight Camp-out event is scheduled for October 18th - 19th at Chisholm Park. Registration for the event begins on September 16th at the Recreation Center.
6. **Santa and Soldiers Veterans Day Parade:** Ms. Oden presented a preview of the Santa and Soldiers Veterans Day Parade. She reported the parade would begin on Precinct Line Road and continue west on Bedford Euless Road to Northeast Mall. The event will kick-off the Holiday Season at Northeast Mall welcoming Santa at the Mall. Ms. Oden has contacted many of the local business and community organizations with information regarding how to participate in the parade. Several Board Members suggested additional organizations for Staff to contact. Ms. Oden will reach out to those organizations.

7. **Heritage Village Presents:** Hannah Titony gave a brief overview of the Heritage Village Presents Fall events including the Salsa y Salsa event on September 5th with 180 in attendance, the upcoming Dogtoberfest event on October 3rd, and Movie in the Park on November 1st.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 2:** The project is complete. The contractor is responsible for plant maintenance until September 2019.
2. **TXDOT Green Ribbon Grant Phase 3:** The project has started and will be completed by mid-October. Currently, the contractor is placing weed fabric on the medians.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design the landscape for the medians and the construction will be funded by TXDOT out of the highway project.
4. **TXDOT Green Ribbon Grant Phase 4:** TXDOT has approved the project for construction. As a result, the City Council will approve the project in late October. The project will start in early December.
5. **Tennis Center Renovations:** The architect is working on design plans so that construction can start in late 2019. The architect has met with the contractor to make sure the project is within budget.
6. **Animal Shelter and Dog Park:** The design for the Animal Shelter will be complete at the end of October. The construction of the Animal Shelter will start early next year.
7. **Rickel Park Overlook:** The cantilevered wood structure will be replaced with a concrete deck that overlooks the channel. Currently, staff is seeking pricing for the proposed work.

D. Staff Activities:

1. **October Calendar:** Chris Watson reviewed the calendars of events highlights for the month of October.
2. **Aquatics Team Recognition:** Mr. Watson reported that the City received an email from a couple involved in a non-water rescue at the Chisholm Aquatics Center. The couple was invited to the September City Council Meeting where the City Council presented a Proclamation to the aquatics staff involved in the rescue.

V. Report of the Committee:**A. John Butler Memorial Senior Citizens Banquet**

1. **Door Prize List Distribution:** The Door Prize List for the John Butler Senior Banquet was reviewed by the Board.

VI. Communications:

- A. **Social Media Presence:** Chris Watson presented examples of the Recreation Center's Social Media presence. He reported that the Hurst Recreation Center was voted the "2019 *Neighborhood Favorite*" on the website *Nextdoor*. Only 1% of companies or organizations receive this distinction according to the website.

VII. Unfinished Business: None to discuss at this time.**VIII. New Business:**

- A. **Dog Park Design Consultant Contract:** Kyle Gordon reviewed the Design Criteria for the Dog Park Design Consultant Contract. A recap of the scope of work, budget, and timeline was presented to the Board.

A recommendation for the approval of the Dog Park Design Consultant Contract was presented to the Board. Gary Waldron made the motion to approve the Dog Park Design Consultant Contract with Dunaway & Associates for \$42,350; Ralph Hurd seconded the motion.

AYES: Hurd, Neace, Robertson, Waldron, Walker

NOES: None

IX. Informational Items:

- A. **Tarrant Regional Auto Crimes Task Force:** Chris Watson reported that the City was contacted by the Tarrant Regional Auto Crimes Task Force. A representative of the Task Force came to the Recreation and Tennis Centers, observing cars for keys left in the car, property in plain view, and open windows.
- B. **LD Bell High School Band March-a-thon:** On September 7th the L.D. Bell High School Marching Band held their annual March-a-thon. The band marched from Hurst Junior High School and continued to the Recreation Center, Heritage Village, and Donna Park Elementary School, the band then continued back to the Junior High School. Two hundred and seventy-five band members and fifty parent volunteers participated in the event.
- C. **Dog Park Sponsorship Program:** Kristie Weaver presented the Dog Park Sponsorship Program. She reported that the sponsorship will bring additional funds to enhance the new Dog Park.

The sponsorship program will kick off at the Dogtoberfest event on October 3rd. Ms. Weaver reviewed the sponsorship levels:

Name listed in Park dedication only:

Puppy Love: \$100 - \$249

Name listed on Sponsorship Board:

Happy Dog: \$250 - \$499

Under Dog: \$500 - \$999

Rescue Dog: \$1,000 - \$1,999

Spoiled Dog: \$2,000 - \$4,999

Top Dog: \$5,000 +

The Sponsorship Board will be on display at the Dog Park.

- D. HEB ISD Summer Work Program:** Kristie Weaver presented an overview of the HEB Summer Work Program. She reported that the program is a partnership with HEB ISD Special Education Program. She noted that seven students, ages 16-21, participated in the program.

- E. National Night Out:** Chris Watson reported that the Annual National Night Out event is scheduled for October 1st, from 5:30 to 8:00 p.m. The event is an annual community-building campaign that promotes police-community partnerships and strengthens neighborhood camaraderie. The event will take place at Vivagene Copeland, Jaycee Baker, Echo Hills, and Smith-Barfield parks.

X. Board Member and Citizen Comments:

- A. Private Training Policy Response:** In response to a citizen inquiry regarding the City of Hurst Private Training policy, Chris Watson reported that staff conducted an area facility survey and found that private training in all of the contacted facilities is prohibited. He presented the current policy for Private Training Sessions and reported that the City will update the policy to read: *The City of Hurst prohibits **unauthorized** individuals from conducting, instructing or participating in private or group training sessions or lessons at City recreation facilities.*

- XI. Adjournment:** Rod Robertson made a motion to adjourn the meeting, Gary Waldron seconded the motion.

AYES: Hurd, Neace, Robertson, Waldron, Walker

NOES: None

Alan Neace adjourned the meeting at 7:15 p.m.

APPROVED this the _____ day of _____, 2019

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY